# **EXHIBITOR INFORMATION**

# House & Outdoor Living Show April 17, 18 & 19, 2020 Oregon Convention Center

#### LOCATION

Oregon Convention Center House & Outdoor Living Show 777 NE MLK, JR Blvd Portland, OR 97232 Exhibit Hall C

# SHOW HOURS

Friday	12 PM – 8 PM
Saturday	10 AM – 7 PM
Sunday	11 AM – 5 PM

# MOVE-IN

ZONE 1 - Wednesday, April 151 PM – 3 PMZONE 2 - Wednesday, April 153 PM – 6 PMZONE 3 - Thursday, April 16\*10 AM – 2 PMZONE 4 - Thursday, April 16\*2 PM – 6 PM

# \*Booths TH1-TH20 must move-in Thursday.

#### MOVE-OUT

Sunday, April 19 5 PM – 11:30 PM

For 2020 all booths must be moved out by 11:30pm Sunday night, no exceptions.

#### Exhibitor identification badges will be available for pick-up during move-in.

Loading docks are located off NE 1<sup>st</sup> Avenue, and Hall C can be accessed through Ramp B. Please note that valuable electronic equipment should be moved out Sunday night.

Please complete move-out by 11:30 PM on Sunday. Otherwise, your exhibit will be moved out by the decorator and stored at your expense.

#### DIRECTIONS TO LOADING DOCKS

Loading docks are located on NE First Avenue, which runs parallel to Northeast Martin Luther King, Jr. Boulevard. Driving south on Northeast Martin Luther King, Jr. Boulevard, turn right onto NE Lloyd Boulevard and continue for 0.1 miles. Then take the first right onto NE First Avenue.

The Oregon Convention Center features 18 loading bays, all with load levelers, and 20-foot-high by 18-foot-wide door capacities. There is 8,000 square feet of indoor dock space with access to exhibit halls through three drive-in ramps and three roll-up doors. Door sizes vary from 20-22 feet tall to 18-20 feet wide.

#### PARKING

The parking garage is \$12.00 for 4 to 18 hours (over 18 hours incurs an additional \$2.00 per hour charge. Rates as of 1/30/2020 and are subject to change). If you have any questions please visit the OCC Directions and Parking website at https://www.oregoncc.org/visitors/parking-and-directions.

#### QUESTIONS

If you need to order booth furnishings, please look for an email from our decorator **Fern Expo** with login information to order online. If you do not receive this email, go to <u>www.fernexpo.com</u> and request an exhibitor login or call **Fern Expo** at **503-417-8000**.

If you need to order electrical service, call the **Oregon Convention Center 503-235-7578**. The order forms for electricity are also available online <u>www.oregoncc.org</u> under exhibitor services.

If you need to contact a Show Manager at any time please call L&L Exhibition Management at 1-800-374-6463

