

## **EXHIBITOR INFORMATION**

### **Building & Renovation Expo January 3, 4 & 5, 2020 Ohio Expo Center – Kasich Hall**

#### **LOCATION**

Ohio Expo Center  
Kasich Hall  
717 E 17<sup>th</sup> Avenue  
Columbus, OH 43211

#### **SHOW HOURS**

Friday	12 PM – 7 PM
Saturday	10 AM – 7 PM
Sunday	10 AM – 5 PM

#### **MOVE-IN**

Select Booths – Tues. December 31	1 PM – 5 PM
ZONE 1 - Thursday, January 2	10 AM*
ZONE 2 - Thursday, January 2	12 PM*
ZONE 3 - Thursday, January 2	2 PM*

\*Thursday Move-in must be completed by 6PM.

There will be **no access** to the building on Wednesday, January 1st, 2020 (New Year's Day).

Move-in through the Kasich Hall lobby is **not permitted**, please use designated move-in doors at the back and sides of the building.

#### **MOVE-OUT**

Sunday, January 5	5 PM – 9 PM
Monday, January 6	8 AM – 1 PM

**Exhibitor identification badges will be available for pick-up during move-in.**

Parking passes with in/out privileges will be available for purchase at the parking gate entrance. We highly encourage purchasing these passes during move-in on Wed/Thurs to avoid traffic congestion at the parking gate on Friday. Pricing is \$14 for a 4-day vehicle pass. Regular pricing is \$5 per entry. \*

\*Prices as of 11/6/19 subject to change.

Please note that valuable electronic equipment should be moved out Sunday night or stored in the show office overnight.

Move-out must be completed by **1:00 PM on Monday**. Otherwise, your exhibit will be moved out by the decorator and stored at your expense.

#### **QUESTIONS**

If you need to order booth furnishings, please look for an email from our decorator Fern with login information to order online. If you do not receive this email, go to [www.fernexpo.com](http://www.fernexpo.com) and request exhibitor login or call Fern at **614-253-1500**.

If you need to order electrical or rigging services, or if you have any questions regarding these services, contact **Expo Services** at **740-454-1201**.

If you need to order internet or Wi-Fi services, please contact **NetSteady** at **888-295-0567** or online at <http://expo.mobilemidway.com>

If you need to contact a show manager at any time, call **L&L Exhibition Management** at **800-374-6463**.