



6650 E 44th Street, Tulsa, OK 74145
(918) 622-8102, info@partyprorents.com

Oklahoma City Remodeling Expo Cox Convention Center January 12 – 14, 2018

Each 10x10 booth will consist of 8 foot tall back wall drape and 3 foot tall side divider drapes

Use the enclosed forms only if ordering additional services

PAYMENT POLICY: Early discount orders and payment must be received no later than Friday, December 29, 2017

- 1) Payment in full of rental charges, including applicable tax, must accompany your ADVANCE ORDER to qualify for DISCOUNT RATES.
- 2) Complete the Rental Forms calculating the totals for each form.
- 3) Complete Credit Card Authorization form which must be signed and accompany the rental form.
- 4) Fax to 918-622-8119 or email your order to corie@partyprorents.com

All orders must be received by 12:00 noon no later than Friday January 5, 2018

Services are not rendered until payment is received. You must show a paid receipt if disputing payment.

Visa, MasterCard, Discover, American Express and Checks are accepted. A Credit Card must be on file with your order.

CANCELLATION POLICY: There is a 50% cancellation fee after order is received. Items cancelled 7-days prior to the tradeshow move-in will be charged 100% of original price.

Please call Party Pro Rents should you require services or products not listed in this tradeshow packet.

We appreciate your business.

Party Pro Rents

Party Pro Rents

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Oklahoma City Remodeling Expo
January 12 – 14, 2018

TABLE/CHAIR/CARPET Rental Order

Company Name _____ Booth No. _____
Address _____ City, State & Zip _____
Ordered by _____ Phone _____ Cell _____
Email _____ Date/Time you will Set up _____
Authorized by: _____ (Print & Sign)

Draped Tables 30" Width: *Floor length table cloth any color (subject to availability)*

Qty	Item	Discount Price	Standard Price	Total
	4' Table 30" Tall	\$65.00	\$78.00	\$
	6' Table 30" Tall	\$75.00	\$90.00	\$
	8' Table 30" Tall	\$82.00	\$98.00	\$
	48" Round Table 30" Tall	\$70.00	\$84.00	\$
	Table Leg Extensions raises table to 42" Tall	\$25.00	\$35.00	\$
	30" Round Table 30" Tall	\$65.00	\$78.00	\$
	30" Round Table 42" Tall	\$75.00	\$90.00	\$

Tables Without Draping

Qty	Item	Discount Price	Standard Price	Total
	4' Table	\$50.00	\$60.00	\$
	6' Table	\$60.00	\$72.00	\$
	8' Table	\$70.00	\$84.00	\$
	30" Round Table 30" Tall	\$50.00	\$60.00	\$
	30" Round Table 42" Tall	\$60.00	\$72.00	\$
	48" Round Table 30" Tall	\$65.00	\$78.00	\$

Additional Rental Items

Qty	Item	Discount Price	Standard Price	Total
	Leg extensions(one set) for table provided	\$20.00	\$24.00	\$
	Wastebasket	\$12.00	\$14.00	\$
	Easel	\$28.00	\$34.00	\$
	Wood Bar Stool	\$10.00	\$12.00	\$
	Padded Bar Stool	\$55.00	\$12.00	\$
	Black Padded Banquet Chair	\$16.00	\$20.00	\$

Carpet *Call or email for color options*

Qty	Item	Discount Price	Standard Price	Total
	10 foot by 10 foot	\$85.00	\$127.50	\$
	10 foot by 20 foot	\$170.00	\$255.00	\$
	10 foot by 30 foot	\$255.00	\$382.50	\$
	Bulk Carpet per sq yd	\$6.00	\$9.00	\$
	Carpet Pad per sq yd	\$4.50	\$6.75	\$

Enter quantity of calculating sq yardage (____ft.x____ft. Divided by 9=____sq. yds)

Sub Total _____ 8.375% Tax _____ Total _____

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Furniture/Miscellaneous Items

Rental Order

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January 12-14, 2018

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Address _____ City, State & Zip _____
Ordered by _____ Phone _____ Cell _____
Email _____ Date/Time you will Set up _____
Authorized by: _____ (Print & Sign)

Qty	Item	Discount Price	Standard Price	Total
	Stanchion (Chrome or Gold)	\$35.00	\$52.00	\$
	Velour Rope for Stanchions (Black or Red)	\$25.00	\$37.50	\$
	Z-Rack	\$25.00	\$37.50	\$
	Battery Operated LED Lights	\$66.00	\$90.00	\$
	LED Booth Up Lighting	\$66.00	\$90.00	\$

Additional Drape Per Foot

Qty	Item	Discount Rate	Standard Rate	Total
	Feet of 8 foot tall drape	n/a	\$4.50	\$
	Feet of 3 foot tall drape	n/a	\$4.50	\$

Premium Furniture *Please call for additional furniture options*

Qty	Item	Discount Rate	Standard Rate	Total
	Aluminum Tall Bistro Table	\$75.00	\$90.00	\$
	White Leather Chair	\$150.00	\$180.00	\$
	White Leather Loveseat	\$300.00	\$360.00	\$
	White Leather Couch	\$400.00	\$480.00	\$
	Black or White Banquette Chair	\$225.00	\$270.00	\$
	White Leather Bar	\$225.00	\$270.00	\$
	Wood Pallet Bar	\$200.00	\$240.00	\$
	LED Lightup Bar	\$300.00	\$360.00	\$
	Acrylic Frost Tall Table 23"x23"x42"	\$95.00	\$114.00	\$
	Glass Top Coffee Table	\$65.00	\$78.00	\$
	Glass Top End Table	\$45.00	\$54.00	\$
	Vintage Ivory Sofa	\$225.00	\$270.00	\$
	Pilgrim Chair with Cushion	\$27.00	\$32.00	\$

Sub Total _____ 8.375% Tax _____ Total _____

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FORKLIFT SERVICES

With Driver...4000 lb capacity

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Company Name _____ Booth No. _____
Address _____ City, State & Zip _____
Ordered by _____ Phone _____ Cell _____
Email _____ Date/Time you will Set up _____
Authorized by: _____ (Print & Sign)

Forklift Service Rates (1-hour minimum on all forklift service orders)

Straight Time:	8:00am – 5:00pm	Monday thru Friday	\$90.00
Overtime:	6:00am – 8:00am	Monday thru Friday	\$125.00
Overtime:	5:00pm – 12:00am	Monday thru Friday	\$125.00
Overtime:	6:00am – 12:00am	Saturday and Sunday	\$125.00
Double Time:	12:00am – 6:00am	Any day of the week	\$180.00
Double Time:	Entire Day	Holidays	\$180.00

Forklift Service Options (Forklift services are first come first served)

<u>Date Needed</u>	<u>Time Needed</u>	<u>Hours Rate</u>	<u>Total</u>
Forklift Services for Set up:			\$
Forklift Services for Tear Down:			\$

Exhibitors are responsible for checking with Party Pro Rents at the service desk for forklift services in and out.

Sub Total _____ 8.375% Tax _____ Total _____

Party Pro Rents

6650 East 44th Street Tulsa, OK 74145

(918) 622-8102 Fax

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FREIGHT & DRAYAGE

Oklahoma City Remodeling Expo

January 12–14, 2018

Company Name _____ Booth No. _____
Address _____ City, State & Zip _____
Ordered by _____ Phone _____ Cell _____
Email _____ Date/Time you will Set up _____
Authorized by: _____ (Print & Sign)

Material Handling Rates per 100 lbs



Party Pro Rents

Phone: 918-622-8102 Fax: 918-622-8112
6820 E. 41st St. Tulsa, OK 74145

CREDIT CARD AUTHORIZATION

Customer Business Name: _____ Booth#: _____

Billing Address (Where credit card statements are sent)

Daytime Phone#: _____ Cellular Phone#: _____

Type of Credit Card: ___Mastercard ___Visa ___American Express ___Discover

Credit Card #: _____

Expiration Date: _____ Security Code: _____

Cardholder Signature: _____ Date: _____

Print Cardholder Name: _____

Please check the appropriate box:

☐ This authorization is to be used for the current purchase only. For the dollar amount of \$ _____

☐ Retain this card on file during the show and List the authorized users to confirm services during the Remodeling Expo _____

All exhibitor orders are due in advance of the scheduled exhibitor move-in date. Rental reservations that are paid before or on the discount deadline date will receive the discount price rate. Payments received after the discount deadline date and time will receive standard pricing. All payments are due in advance.

If ordering with a Purchase Order (PO#), arrangements must be made with Party Pro Rents to determine a payment schedule. A discount does not apply when paying with a PO# without communication.

I accept and agree to the responsibility for all rental items released to me until returned to Party Pro Rents in the condition items were received and according to the date specified on the Order Confirmation. I understand during the course of rental items can be lost, damaged or misplaced. I authorize Party Pro Rents to apply charges to the above specified credit card for any lost, damaged or misplaced items not returned by the due date if no other arrangements have been made for payment. Rental charges will not be applied toward the sale amount for damaged and lost items.