## L&L Exhibition Management 7809 Southtown Center, #200, Bloomington, MN 55431 (952) 881-5030 • (800) 374-6463

## **EXHIBITOR INFORMATION**

# Greater Cincinnati Remodeling Expo January 18-20 & January 25-27, 2019 Sharonville Convention Center

<u>LOCATION</u> <u>SHOW HOURS</u>

Sharonville Convention Center Friday 12 PM – 8 PM 11355 Chester Rd. Saturday 10 AM – 8 PM Sharonville, OH 45246 Sunday 10:30 AM – 5 PM

**MOVE-IN** 

Wednesday, January 16

Thursday, January 17

Friday, January 18

1 PM – 5 PM

8 AM – 6 PM

8 AM – 11 AM

2ND WEEKEND MOVE-IN

Thursday, January 24 12 PM – 4 PM Friday, January 25 8 AM – 12 PM

Dock numbers will be identified on the outside of the Convention Center as 1, 2, 3, 4, 5 & 6. Please use the dock assigned for your move-in. Dock Marshals will be onsite to manage dock usage.

#### **MOVE-OUT**

Sunday, January 27 5 PM – 10 PM Monday, January 28 8 AM – 1 PM

Exhibitor identification badges will be available for pick-up during move-in.

Please note that valuable electronic equipment should be moved out Sunday night or stored in the show office overnight.

Please complete move-out by 1:00 PM on Monday January 28th, 2019. Otherwise, your exhibit will be moved out by the decorator and stored at your expense.

### **QUESTIONS**

For carpeting, tables, chairs, other booth accessories, freight & shipping, etc:

Please use the "Academy Expo Exhibitor Kit" on our website. From the Exhibitor page, select the Greater Cincinnati Remodeling Expo, and then the section labeled MOVE-IN INFO/FORMS, or call **Academy Expo at 513-772-1898** 

If you need to contact the Show Manager at any time, call L&L Exhibition Management at 800-374-6463.