

Monona Terrace Convention Center Exhibitor Rules & Regulations

1. No materials may be attached, taped, nailed, pinned, or otherwise fastened to any ceiling, floor, permanent drapery, painted surface or wall of Monona Terrace Community and Convention Center. ***Duct tape may not be adhered to any surface, including the floor.***

- Masking, Duct or other tape that leaves adhesive residue to windows or floors is not allowed. Use gaff/gaffer/gaffer's tape only.
[Click here](#) to view an example of gaff tape.



2. **Attention Landscapers / Hardscapes:** Mandatory plastic is to be placed under your entire display. Care must be taken when moving materials across the exhibit hall floor.

3. **Any damage to the surface of the Monona Terrace floor may result in additional charges.** When using a forklift or moving materials across the floor, please be sure to raise the materials above floor level so that floor is not scratched, gouged or damaged in any way.

Please sign this form acknowledging you have read the rules of the Monona Terrace Convention Center and will abide for all future events.

Return via fax to 952-881-4272 or scan and email to
DeanaE@HomeShowCenter.com

Company Name _____

Contact _____

Signature _____

Date _____

Thank you for your cooperation.
Show Management,
L&L Exhibition Management, Inc.
800-374-6463