PAYMENT INFORMATION FORM

DEALINE FOR RETURN OF FORM: Jan. 25, 2019

Payment Policy -
Payment in full, including tax, must accompany order and be recieved by our office by deadline to qualify for discount rates. Please complete payment authorization form.

Cancelation Policy -
Cancelation after the deadline will be charged at 50% of prevailing rate. Cancelation after installation will be 100% of prevailing rate.
VALID REFUNDS WILL BE ISSUED AFTER CLOSE OF SHOW

Late Request -
Requests after deadline will be filled as available at the standard rates.

Color/Size Selection-
Choices not indicated will be selected by AG Exhibitions, INC to coordinate with the show colors and size of exhibit.

A.G. EXHIBITIONS
P.O. Box 21245 - Louisville, KY 40221
Ph. (502) 969-8588 - Fax (502) 968-4788

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR ORDER

Services and Equipment Ordered

* NOTE: ONLY COMPLETE INFORMATION ASSOCIATED WITH ENCLOSED FORMS*

A) Furniture Rental Order Form _____ $_____

B) Carpet Rental Order Form _____ $_____

C) Chrome Grid Wall and Panel Board Order Form _____ $_____

D) Hanging Sign Information _____**Non Taxable** $_____

E) Display Labor In Booth Forklift Service Order Form _____**Non Taxable** $_____

F) Special Furniture _____ $_____

G) Freight _____**Non Taxable** $_____

Subtotal:_____
6.00% State Sales Tax:_____
Non-Taxable Total:_____
TOTAL:_____

*****NOTE: ALL SALES/RENTALS ARE SUBJECT TO KENTUCKY SALES TAX*****
IF EXEMPT FROM SALES/USE TAX WITHIN THE STATE OF KENTUCKY
WE MUST HAVE A COPY OF YOU CERTIFICATE OF EXEMPTION FORM
FOR OUR FILES OR YOU MUST PAY APPLICABLE TAX.

Payment By Check

PLEASE MAKE CHECK TO:
A.G. Exhibitions

Please Complete The Following:

Check Number_____ Dated_____ In Amount Of $_____

NOTE:All checks are deposited upon receipt. Do not post date. There is a $35.00 for all checks returned by bank.

Payment By Credit Card

Please complete ALL information. Note: All charges are processed thru our Louisville, Ky office.

Card Member Name:_____

Card Type: ☐ VISA ☐ MASTERCARD ☐ AMEX

NOTE: PLEASE INCLUDE THE ID NUMBER AS SHOWN ON THE BACK OF CARD

Account Number: | | | | | | | | | | | | | | | | #_____

Expiration Date: | | | | Signature: _____

NOTE: ORDERS RECIEVED WITHOUT PAYMENT, IN FULL (TAX INCLUDED) WILL NOT BE PROCESSED AND WILL NOT BE ENTITLED TO ADVANCE DISCOUNT RATE*

Name of Event:_ L&L Feb. 8-10 Louisville Ky. show__ Booth #_____ Firm Name:_____

Phone :(___)_____ Fax: (___)_____

Print/Type Name:_____ **Signature:**_____ **Date:**_____

Address (Street, City, State, Zip)**:** _____

Date Received: _____ Invoice #_____ Check #_____ Amount:_____

*****THIS FORM MUST BE COMPLETELY FILLED OUT AND RETURNED FOR YOUR ORDER TO BE PROCESSED******
*****PLEASE KEEP A COPY FOR YOUR RECORDS, AS WE DO NOT SEND CONFIRMATION OF ORDERS!*****

Form A

FUNITURE RENTAL ORDER FORM

P.O. Box 21245 - Louisville, KY 40221
Ph. (502) 969-8588 - Fax (502) 968-4788

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Color/Size Selection-
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Miscellaneous Accessories

Qty	DESCRIPTION	Discount Rate	Standard Rate	Amount
	Stack Chair, Gray/Padded, No Arms	$30.00	$35.00	
	Stool 30" Gray w/ back	$45.00	$50.00	
	Wastebasket w/ Liner	$10.00	$12.00	
	Easel, Chrome/Tripod	$20.00	$25.00	
	Stanchion, Chrome	$25.00	$30.00	
	Stanchion Rope, Blue/Padded	$20.00	$25.00	
	White Plastic Chain (per Ft.)	$2.00	$3.00	
	Stanchioan, Black/Metal	$10.00	$15.00	

Special Booth Draping

	White Vinyl Table Cover	$6.00	$8.00	
Ft	Special Skirting, 30" Ht./per Linear Ft.	$3.00	$5.00	
Ft	Special Skirting, 40" Ht./per Linear Ft.	$5.00	$7.00	
Ft	Siderail Drape, 36" Ht./per Linear Ft.	$3.00	$4.00	
Ft	Siderail Drape, 96" Ht./per Linear Ft.	$5.00	$7.00	

Circle Color Selection

Black Blue Burgandy Gold Teal
Gray Red White Hunter Green

Wood Risers (No Draping)

	4' Long, 12" Wide x 12" High	$15.00	$20.00	
	6' Long, 12" Wide x 12" High	$20.00	$25.00	
	8' Long, 12" Wide x 12" High	$25.00	$30.00	

No credit will be given after close of event on items or services ordered but not recieved. If you have a problem, please see the Service Desk Personnel at the event site prior to opening.

Charges listed above include delivery to your booth, rental(not sale) during the event, and removal.

Display Tables - 30" High x 2' Wide

Qty	DESCRIPTION	Discount Rate	Standard Rate	Amount
	4' Long Table SKIRTED 3 SIDES	$65.00	$75.00	
	6' Long Table SKIRTED 3 SIDES	$75.00	$90.00	
	8' Long Table SKIRTED 3 SIDES	$85.00	$100.00	
	4' Long Table NOT SKIRTED	$25.00	$30.00	
	6' Long Table NOT SKIRTED	$30.00	$35.00	
	8' Long Table NOT SKIRTED	$35.00	$40.00	
	4th Side Skirted 6' or 8' (30" or 40")	$25.00	$30.00	

Circle Color Selection

Black Blue Burgandy Gold Teal
Hunter Green Gray Red White Expo Green

Display Tables - 40" High x 2' Wide

	4' Long Table SKIRTED 3 SIDES	$75.00	$85.00	
	6' Long Table SKIRTED 3 SIDES	$85.00	$100.00	
	8' Long Table SKIRTED 3 SIDES	$95.00	$110.00	
	4' Long Table NOT SKIRTED	$35.00	$40.00	
	6' Long Table NOT SKIRTED	$40.00	$45.00	
	8' Long Table NOT SKIRTED	$45.00	$50.00	

Circle Color Selection

Black Blue Burgandy Gold Teal
Hunter Green Gray Red White Expo Green

Wood Risers With Draping

	4' Long, 12" Wide x 12" High	$30.00	$40.00	
	6' Long, 12" Wide x 12" High	$40.00	$50.00	
	8' Long, 12" Wide x 12" High	$50.00	$60.00	

Circle Color Selection

Black Blue Burgandy Gold Teal
Hunter Green Gray Red White Expo Green

NOTE: NO EXHIBITOR MATERIAL CAN BE ATTACHED TO BOOTH DRAPERY, SUPPORTING METAL OR TABLE SKIRTING.

NO RENTAL ITEMS/MATERIAL(S) *may be* **ALTERED** *in any way.* **ANY** *and* **ALL DAMAGES /ALTERATIONS WILL BE CHARGED at REPLACEMENT COST** *(rental rate will not apply as credit) and will be the* **RESPONSIBILITY** *of the* **EXHIBITOR**.

Subtotal $_____

TRANSFER THIS AMOUNT TO LINE **A ON THE PAYMENT INFORMATION PAGE***

Name of Event: L&L Feb 8-10 Louisville Ky. show Booth #_____ Firm Name:_____

Phone :(___)_____ Fax: (___)_____ Address_____
(street) (City) (State) (Zip)

Print/Type Name:_____ **Signature:**_____ **Date:**_____

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Form B

CARPET RENTAL ORDER FORM

P.O. Box 21245 - Louisville, KY 40221
Ph. (502) 969-8588 - Fax (502) 968-4788

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Color/Size Selection-
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Standard Exhibit Booth Carpet

Standard exhibit booth carpet price includes rental, installation, removal and front edge taping only. Standard booth carpet is designed for use in standard size exhibit booths. This carpet is not designed to cover complete booth areas since the rental cost does not include seaming and the carpets are not guaranteed to be a color match. If complete area exhibit carpet is desired, see selection below.

CHECK ONE	DISCOUNT RATE	STANDARD RATE	CHECK ONE	DISCOUNT RATE	STANDARD RATE
☐ 9 Ft. X 10 Ft.	$120.00	$155.00	☐ 9 Ft. X 30 Ft.	$345.00	$395.00
☐ 9 Ft. X 20 Ft.	$230.00	$270.00	☐ 9 Ft. X 40 Ft.	$460.00	$520.00

Please check color desired for standard carpet.

☐ Blue ☐ Grey ☐ Red ☐ Hunter Green ☐ Black ☐ Burgandy ☐ Teal

Complete Exhibit Area Carpet

Complete exhibit area carpet price includes laying, trimming, seaming, wastage, edge, taping rental and removal for carpet specifically cut to your exact measurements.

☐ Complete Area Size_____ Ft. x_____ Ft. = _____ Sq. Ft. @

DISCOUNT RATE	STANDARD RATE	TOTAL
$1.95/Sq. Ft.	$2.35/Sq. Ft.	

Please check color desired for standard carpet.

☐ Blue ☐ Grey ☐ Red ☐ Hunter Green ☐ Black ☐ Burgandy ☐ Teal

Custom Decorators Plush Carpet

Custom carpet is an upgrade 34oz. Carpet in 15 decorator colors. Minimum order is 300 Sq. Ft. Orders must be recieved in our office 4 weeks prior to show.

☐ Custom Carpet Size_____ Ft. x_____ Ft. = _____ Sq. Ft. @ $2.65/Sq. Ft. = $_____

Check color desired for custom carpet (Samples available upon request).

☐ Silver Grey	☐ Berry	☐ Emerald	☐ Black	☐ Plum
☐ French Beige	☐ Charcoal	☐ White	☐ Colony Blue	☐ Peacock
☐ Grey Pearl	☐ Burgundy	☐ Blue Mist	☐ Red	☐ Cream,

Padding - Protective Plastic Covering - Tape

_____ 6 lb. Padding Area Size _____Ft. x_____ Ft._____ Sq. Ft. @ $1.05/Sql. Ft. = $)_____

_____ Plastic Area Size _____Ft. x_____ Ft._____ Sq. Ft. @ $0.20/Sql. Ft. = $)_____

Vacuuming / Shampoo

☐ DAILY VACUUM Carpet is vacuumed ONCE before initial opening of exhibit and DAILY thereafter.

☐ Per Day - Carpet Size _____x_____ = _____Total Sq. Ft. x $0.20 per Sq. Ft._____ x # of Days = Total $_____

☐ Over 1000 Sq. Ft. - Carpet Size _____x_____ = _____Total Sq. Ft. x $0.15 per Sq. Ft._____ x # of Days = Total $_____

☐ ONE TIME VACUUM-Carpet is vacuumed ONCE before initial opening of exhibit: Total Sq. Ft._____ X $0.25 per Sq. Ft. = Total $_____

There will be an additional charge for cleaning carpets that are subjected to excessive wear and such as wood shavings, food sampling, landscape, etc.

Name of Event: L&L Feb 8-10 Louisville Ky. show Booth #_____ Firm Name:_____ Phone :(___)_____

Fax: (___)_____

Subtotal $_____

Address_____
(street) (City) (State) (Zip)

TRANSFER THIS AMOUNT TO LINE **A ON THE PAYMENT INFORMATION PAGE***

Print/Type Name:_____ **Signature:**_____ **Date:**_____

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Form C

CHROME GRID WALL AND PANEL BOARD ORDER FORM

A.G. EXHIBITIONS

P.O. Box 21245 - Louisville, KY 40221
Ph. (502) 969-8588 - Fax (502) 968-4788

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TO INSURE AVAILABILITY ALL ORDERS ON ITEMS LISTED BELOW MUST BE RECIEVED 10 DAYS PRIOR TO SHOW DATE. ANY ORDERS ARFTER THIE DATE WILL CARRY A %25 INCREASE, PER ITEM.

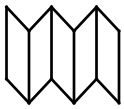
PLEASE INDICATE TYPE AND STYLE OF PANEL REQUIRED.

TYPE:
- ☐ Chrome Grid Wall
- ☐ Tackboard Panel
- ☐ Perforated board
- ☐ Velcro Panel

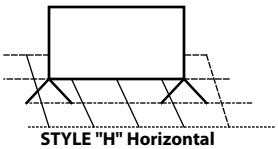
STYLE:
- ☐ H
- ☐ C**
- ☐ V

**Style "C" requires two 4' x 8' panels and one 2' x 8' panel per 10' of brickwall. Please indicate depth of side wings if desired.

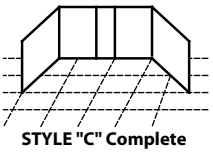
2' DEEP **4' DEEP**



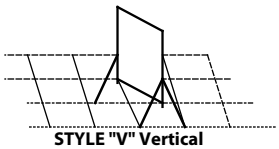
CHROME GRID WALLS ACCORDION STYLE
Using four 2' x 8' grid walls



STYLE "H" Horizontal



STYLE "C" Complete Coverage



STYLE "V" Vertical

CHROME GRID WALLS are available in 2' x 8' sections that can be linked together accordion style to for a free standing display.

QUANTITY	DESCRIPTION	DISCOUNT	STANDARD	TOTAL
_____	**2' x 8' Chrome Grid Wall**	**$35.00**	**$50.00**	_____

TACKBOARD OR VELCRO PANELS
COLORS: ☐ BLACK ☐ WHITE ☐ BLUE ☐ RED

QUANTITY	DESCRIPTION	DISCOUNT	STANDARD	TOTAL
_____	**4' x 8' Tackboard Panel**.....	**$90.00**	**$117.00**	_____
_____	**2' x 8' Tackboard Panel**.....	**$75.00**	**$97.50**	_____
_____	**4' x 8' Velcro (loop fabric) Panel**.....	**$125.00**	**$156.50**	_____
_____	**2' x 8' Velcro (loop fabric) Panel**.....	**$105.00**	**$130.50**	_____

PERFORATED BOARD
COLOR: ☐ BLACK ☐ WHITE ☐ SINGLE FACE PANEL ☐ DOUBLE FACE PANEL

QUANTITY	DESCRIPTION	DISCOUNT	STANDARD	TOTAL
_____	**4' x 8' Perforated Board Panel**.....	**$75.00**	**$97.50**	_____
_____	**2' x 8' Perforate Board Panel**.....	**$60.00**	**$78.00**	_____

No credit will be given after close of event on items or services ordered but not received. If you have a problem, please see the Service Desk Personnel at the event site prior to opening.

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NOTE: NO EXHIBITOR MATERIAL CAN BE ATTACHED TO BOOTH DRAPERY, SUPPORTING METAL OR TABLE SKIRTING.

Subtotal $_____
****TRANSFER AMOUNT TO LINE D ON PAYMENT INFORMATION PAGE****

Name of Event: L&L Feb 8-10 Louisville KY show Booth #_____ Firm Name:_____

Phone :(___)_____ Fax: (___)_____ Address_____
(street) (City) (State) (Zip)

Print/Type Name:_____ **Signature:**_____ **Date:**_____

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Form E

DISPLAY LABOR AND IN BOOTH FORKLIFT SERVICE ORDER FORM

A.G. EXHIBITIONS

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Ph. (502) 969-8588 - Fax (502) 968-4788

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Color/Size Selection-
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PLAN A - Supervision by A.G. Exhibitions, INC

To save time and alleviate exhibitor supervision, PLAN A (supervised by A.G. Exhibitions) is provided so that exhibits may be installed prior to the exhibitor's arrival. All pertinent information should be directed to us, including blueprints, photographs, shipping information and set-up instructions. Professionally trained personnel are used on installation/dismantles, and where possible , all work is performed on straight time. Charge for supervised service is 30% with a minimum of $25.00 of the total labor bill. Please provide and emergency contact telephone number (_____)_____

ORDER	NUMBER OF MEN REQUIRED	EST. HRS (1 HR. INCRIMENTS) EACH MAN
Labor For Installation		
Labor For Dismantle		

Please indicate if in booth forklift/Operator is needed for installation of exhibit (not unloading):

1. Number of forklifts needed: _____
2. Date Needed: _____
3. Est. Starting Time: _____ AM / PM
4. Est Finishing Time: _____ AM / PM
5. Comments:_____

PLAN B- Supervision by Exhibitor Personnel

Starting time can be guaranteed only in those instances where men are requested to start at the official setup time. While every attempt will be made to provide men at later times, their starting time must be approximate since men assigned to jobs at the start of the day can not gauge exact completion time of first job assignment. It is important that the exhibit representative check in at the service desk to pick up labor ordered. Exhibit representative must also check the labor back in at the service desk upon completion of work. All work will be done under supervision of the exhibitor representative.

ORDER	NUMBER OF MEN REQUIRED	EST. HRS (1 HR. INCRIMENTS) EACH MAN	START TIME	START DATE	# OF DAYS
Labor For Installation					
Labor For Dismantle					

Please indicate if in booth forklift/Operator is needed for installation of exhibit (not unloading):

1. Number of forklifts needed: _____
2. Date Needed: _____
3. Est. Starting Time: _____ AM / PM
4. Est Finishing Time: _____ AM / PM
5. Comments:_____

Rates: Estimate Labor Services Cost for Advance Payment

Charges for labor service are based on prevailing rates of labor and materials. All labor before 8:00AM and after 5:00 PM weekdays and all hours Saturday, Sunday, and holidays will be charged at overtime rate. Minimum charge one (1) hour per man. Rates ar e as follow:

INSTALLATION

Number Of Men _____x Number of hours per man _____ x Number of Days _____ = Total Straight Time Hours x $35.00/Hr . = $ _____
Number Of Men _____ x Number of hours per man _____ x Number of Days _____ = Total Overtime Hours x $77.00/Hr. = $ _____
Number Of Fork / Operators _____x Number of hours per man _____ x Number of Days _____ = Total Straight Time Hours x $69.00/Hr. = $ _____
Number Of Fork / Operators _____x Number of hours per man _____ x Number of Days _____ = Total Overtime Hours x $108.00/Hr. = $ _____

DISMANTLE

Number Of Men _____x Number of hours per man _____ x Number of Days _____ = Total Straight Time Hours x $35.00/Hr. = $ _____
Number Of Men _____ x Number of hours per man _____ x Number of Days _____ = Total Overtime Hours x $77.00/Hr. = $ _____
Number Of Fork / Operators _____x Number of hours per man _____ x Number of Days _____ = Total Straight Time Hours x $69.00/Hr. = $ _____
Number Of Fork / Operators _____x Number of hours per man _____ x Number of Days _____ = Total Overtime Hours x $108.00/Hr. = $ _____

Add 30% if supervised by A.G. Exhibitions, INC. ($25.00 min)= $ _____

No credit will be given after close of event on items or services ordered but not received. **Subtotal $**_____
If you have a problem, please see the A.G. Exhibitions Desk Personnel at the event site prior to opening. **TRANSFER AMOUNT TO LINE D ON PAYMENT INFORMATION PAGE**

Name of Event: L&L Feb 8-10 Louisville Ky. show Booth #_____ Firm Name:_____

Phone :(___)_____ Fax: (___)_____ Address_____
(street) (City) (State) (Zip)

Print/Type Name:_____ **Signature:**_____ **Date:**_____

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Form F

SPECIAL FURNITURE

A.G. EXHIBITIONS

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Ph. (502) 969-8588 - Fax (502) 968-4788

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Color/Size Selection-
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BOOTH ESSENTIALS

Qty	DESCRIPTION	Discount Rate	Standard Rate	Amount
	Swivel Desk Chair	$60.00	$80.00	
	*Black Leather Loveseat	$450.00	$590.00	
	*Black Leather Chair	$280.00	$360.00	
	*Leather Sofa	$475.00	$600.00	
	Pedestal Table - **36" Dia. 30" ht.	$80.00	$110.00	
	Pedestal Table - **36" Dia. 40" ht.	$80.00	$110.00	
	Black-top Bistro 36"W x 42"H	$185.00	$240.00	
	Black Table Lamp	$75.00	$95.00	
	Cherry Cocktail Table	$125.00	$160.00	
	Cherry End Table	$100.00	$130.00	
	Chrome Bag Stand	$30.00	$40.00	
	** 60" Round Table	$ 90.00	$115.00	

* - Call (502-375-5811) for more color options
**- Add $30.00 for table cloth

No credit will be given after close of event on items or services ordered but not recieved. If you have a problem, please see the Service Desk Personnel at the event site prior to opening.

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NOTE: NO EXHIBITOR MATERIAL CAN BE ATTACHED TO BOOTH DRAPERY, SUPPORTING METAL OR TABLE SKIRTING.

NO RENTAL ITEMS/MATERIAL(S) *may be* **ALTERED** *in any way.* **ANY** *and* **ALL DAMAGES /ALTERATIONS WILL BE CHARGED at REPLACEMENT COST** *(rental rate will not apply as credit) and will be the* **RESPONSIBILITY** *of the* **EXHIBITOR**.

Subtotal $_____

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Phone :(___)_____ Fax: (___)_____ Address_____
(street) (City) (State) (Zip)

Print/Type Name:_____ **Signature:**_____ **Date:**_____

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Form G

FREIGHT/DRAYAGE

P.O. Box 21245 - Louisville, KY 40221
Ph. (502) 969-8588 - Fax (502) 968-4788

DEALINE FOR RETURN OF FORM: *Jan. 25, 2019*

IMPORTANT:
IT IS THE RESPONSIBILITY OF THE SHIPPER/EXHIBITOR TO PROPERLY LABEL ALL SHIPMENTS (AS SHOWN) A.G. Exhibitions, INC.
WE WILL NOT ACCEPT ANY SHIPMENTS WITHOUT ALL NECESSARY INFORMATION LISTED ON ALL LABELS.

A.G. Exhibitions, INC. must be advised (2) two weeks in advance of delivery date of any oversized freight (single pieces over 3,500 lbs. or odd shaped pieces) which will require unloading/reloading.

A.G. Exhibitions HAS BEEN SELECTED AS THE OFFICIAL DRAYAGE CONTRACTOR FOR THIS EVENT

INSTRUCTIONS

1. Mail this form with advance payment to above A.G. Exhibitions, INC. Address by above deadline.
2. All shipments must be prepaid. Collect shipments will not be accepted.
3, All advance to warehouse shipments must be targeted to arrive BETWEEN: *Feb 1 - Feb 5*
4. All inbound shipments direct to event site must be targeted to arrive on or after: *Feb 6*
5. All charges for freight services in accordance with rate schedule below are due in advance.

Advance Receiving

Label each piece of your shipment(s) as follows:

TO:
A.G. Exhibitions, INC.
638 B Barret Ave.
Louisville, Ky. 40204

FOR:
EXHIBIT BOOTH #

Direct to Event Site

Label each piece of your shipment(s) as follows:

TO:
Ramada Plaza c/o A.G. Exhibitions
9700 Bluegrass Pkwy
Louisville KY, 40299

FOR:
EXHIBIT BOOTH #

Rate Schedule

RATES APPLY to each 100lbs. or fraction thereof and are based on the actual or estimated INBOUND weight. No allowance will be made for attachments during the event. Each shipment is considered seperately. NO cumulative weights will be allowed on minumums, split shipments, free astray, etc. Charges are based on 100 lb. minimum per shipment.

SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING will be subject to a 50% surcharge in addition to the rates listed above. This classification shall be applied to, but not limited to, van shipments or shipments which are packed in such a manner as to require unloading by hand (i.e. loose display parts, uncrated equipment not delivered on a flatbed truck, etc). Material will be unloaded from vans, exhibitor's truck, or trucks of others. Delivered to the exhibitiors booth, picked up at the close of the show, moved to the loading area and reloaded on trucks. It is incumbent on the exhibitor to provide written and accurate weight information on each shipment.

EXHIBITS TO BE STORED will be charged at a minimum monthly rate of $12.00 cwt. per month or fraction thereof. No additional charge will be made for inbound shipments to advance warehouse when recieved 14 days prior to the show.

RATE SCHEDULE

1. Shipments recieved at advance warehouse, unloaded, stored up to 14 days, delivered to the unloading area of the exhibit facility, taken to the exhibitor's booth, empty packing cases removed to storage and returned to booth, shipments picked up at exhibitor's booth at the close of the event, moved to the unloading area and reloaded on truck. THIS SERVICE WILL BE PROVIDED FOR $50.00 PER CWT. BOTH IN & OUT FREIGHT HANDLING.
2. Shipments as abover but recieved at the exhibit facility. THIS SERVICE WILL BE PROVIDED FOR $50.00 PER CWT, BOTH IN & OUT FREIGHT HANDLING.

Estimate Drayage Services Cost For Advance Payment

Enter total pounds below of all your shipments by rounding up each total shipment weight to the next nearest 100 pounds (i.e. One 253 lbs. Shipment of any number of pieces would be figured as 300 lbs., 518 lbs. of any number of pieces would be figured as 600 lbs., 795 lbs. as 800 lbs., etc). Any shipment with a total of less than 100 lbs. should be calculated at 100 lbs. minimum.

ADVANCE WAREHOUSE SHIPMENTS 100 LBS. MINIMUM

Total Combined Weight of ALL Shipments (rounded up) divided by 100 lbs. = _____ TTL cwts. X $50.00 per cwt. = Cost $_____

Special notice to Exhibitions: ABF is the preferred handler for the out. Any freight brought back to A.G. Exhibitions where house will be shipped out ABF. You are responsible to have your shipping company, if not ABF, to have your freight off show floor at close of show.

****Transfer total to Line G on the Payment Information Page****

Total $ _____

Name of Event: L&L Feb 8-10 Louisville KY show Booth #_____ Firm Name:_____

Phone :(___)_____ Fax: (___)_____ Address_____

(street) (City) (State) (Zip)

Print/Type Name:_____ **Signature:**_____ **Date:**_____

*****THIS FORM MUST BE COMPLETELY FILLED OUT AND RETURNED FOR YOUR ORDER TO BE PROCESSED******
*****PLEASE KEEP A COPY FOR YOUR RECORDS, AS WE DO NOT SEND CONFIRMATION OF ORDERS!*****

INBOUND SHIPMENT FORM

P.O. Box 21245 - Louisville, KY 40221
Ph. (502) 969-8588 - Fax (502) 968-4788

DEALINE FOR RETURN OF FORM: *Jan. 25, 2019*

Payment Policy -
Payment in full, including tax, must accompany order and be recieved by our office by deadline to qualify for discount rates. Please complete payment authorization form.

Cancelation Policy -
Cancelation after the deadline will be charged at 50% of prevailing rate. Cancelation after installation will be 100% of prevailing rate.
VALID REFUNDS WILL BE ISSUED AFTER CLOSE OF SHOW

Late Request -
Requests after deadline will be filled as available at the standard rates.

Color/Size Selection-
Choices not indicated will be selected by AG Exhibitions, INC to coordinate with the show colors and size of exhibit.

INBOUND SHIPMENT - FOR EVENT

A.G. Exhibitons must be advised (2) weeks in advance of delivery date of any oversized freight (single pieces over 3,500 lbs or odd shaped pieces) which will require unloading / reloading.

Shipper _____ Date Shipped _____
From (City / State) _____ Estimated Arrival Date _____
Carrier _____ Pro # _____
Total # of pieces _____ Total Weight _____

CHECK ONE: ☐ **to advance Receiving Warehouse** ☐ **direct to Show Site**

OUTBOUND

Shipper _____ Date Shipped _____
From (City / State) _____ Estimated Arrival Date _____
Carrier _____ Pro # _____
Total # of pieces _____ Total Weight _____

CHECK ONE: ☐ **to advance Receiving Warehouse** ☐ **direct to Show Site**

EXPLAINATION OF DRAYAGE

When you pay A.G. Exhibitions for drayage, you are paying A.G. Exhibitions to handle your freight from your shipping company to your booth, and back to your shipping company after the show. You are allowed to use any shipping company of your choice. But you must make all the shipping arrangements and notify A.G. Exhibitions which company will drop off your freight, and which company will handle your freight after the show. Any freight left on the show floor after move out time becomes A.G. Exhibitions responsiblity. This freight will be shipped through, at their rates and billed to you, **ABF** unless prior arrangements have been made with A.G. Exhibitions.

Name of Event: L&L Feb 8-10 Louisville KY show Booth #_____ Firm Name:_____

Phone :(___)_____ Fax: (___)_____ Address_____
(street) (City) (State) (Zip)

Print/Type Name:_____ **Signature:**_____ **Date:**_____

*****THIS FORM MUST BE COMPLETELY FILLED OUT AND RETURNED FOR YOUR ORDER TO BE PROCESSED******
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