L&L Exhibition Management 7809 Southtown Center, #200, Bloomington, MN 55431 (952) 881-5030 • (800) 374-6463

EXHIBITOR INFORMATION

2018 Madison Home Expo January 5, 6, 7, 2018 Monona Terrace Convention Center

<u>LOCATION</u> <u>SHOW HOURS</u>

Monona Terrace Convention Center Friday 2 PM – 8 PM
Exhibition Hall & Ballroom Saturday 10 AM – 8 PM
One John Nolen Drive Sunday 10 AM – 5 PM
Madison, WI 53703

MOVE-IN

Wednesday, January 3* 12 PM – 6 PM Thursday, January 4* 10 AM – 6 PM

*WEDNESDAY MOVE IN FOR LANDSCAPE EXHIBITS ONLY. *BOOTHS #38 - #71 MUST MOVE-IN ON FRIDAY MORNING.

MOVE-OUT

Sunday, January 7* 5 PM – 8 PM Monday, January 8 8 AM – 2 PM

*BOOTHS #38 - #71 AND BALLROOM EXHIBITS MUST MOVE OUT SUNDAY NIGHT BETWEEN 5PM AND 8PM.

Exhibitor identification badges will be available for pick-up during move-in.

Please note that valuable electronic equipment should be moved out Sunday night or stored in the show office overnight.

Please complete move-out by 2:00 PM on Monday. Otherwise, your exhibit will be moved out by the decorator and stored at your expense.

QUESTIONS

If you need to contact the show decorator to place orders for booth carpeting or booth furnishings, call **Valley Expo at 815-873-1500**.

If you need to talk to a show manager at any time during the move-in, call **L&L Exhibition Management at 800-374-6463.**