



**Midwest**  
Decorating Co. Inc.

1510 S Memorial Dr, TULSA, OK 74112-7039  
918.584-0988 Fax 918.585-9157

180202

# 2018 Tulsa Remodel & Landscape Show

**February 16-18, 2018**

**Cox Business Center - Exhibit Hall C**

**Tulsa, Oklahoma**

Each 10' x 10' booth will consist of 8 foot tall back wall drape, 3 foot tall side divider drape and one 7 inch x 40 inch identification sign.

**Use the enclosed forms only if ordering additional services.**

Orders and payment for all services must reach our office no later than 12:00 noon  
Friday February 9, 2018

**EARLY DISCOUNT orders and payment must be received no later than  
Friday February 2, 2018**

Services are not rendered until payment is received in full including state and local tax at the...

**Tax Rate of 8.517%**

...or proof of tax-exempt status. Tax is calculated according to city and/or facility location of each event.

Purchase orders are accepted on approval only and are invoiced at the standard rate.

**PHONE ORDERS *WILL NOT* BE ACCEPTED.**

Orders may be placed by **FAX** at **918.585.9157** with the credit card and payment forms.

Visa, MasterCard, Discover, American Express and checks are accepted.

All charges **MUST** be prepaid and Credit Card data must be on file with your order.

Advance Exhibit Freight must arrive at Midwest Decorating warehouse on or before  
**Friday February 9, 2018**

**Damage** to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file.

*EXHIBITIONS SERVICE CONTRACTORS*

MDC.16.10



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# Furniture Order

*Print Clearly*

**Your set up Date /Time**

**180202**

**Tulsa Remodel & Landscape Show**

**February 16-18, 2018**

Company Name ..... Booth No. ....  
Street Address ..... City, State & Zip .....  
Ordered By (print) ..... Date .....  
Signature ..... Phone ..... Fax .....  
Email Address ..... Cell Phone .....

<b>Credit Card: circle one</b>			
MC - Visa - AmEx - Disc	CARD No.	EXPIRES MO. .... YR .....	SECURITY CODE.....
Name on card (Print)	Zip Code on card billing	Authorized Signature	

All equipment is on rental basis and includes delivery to your booth and removal at the close of the show.  
All material will remain the property of Midwest Decorating Company - Prices are for the duration of the show.

Quantity		DISCOUNT Rate Through Fri. Feb. 2, 2018	Standard Rate
<b>30" tall UNDRAPED display tables</b>			
..... 4' table .....		\$ 50.00 .....	\$ 65.00 .....
..... 6' table .....		60.00 .....	75.00 .....
..... 8' table .....		70.00 .....	85.00 .....
..... Table Leg Extensions ...set of 4 (raises table to 42" tall) .....		25.00 .....	32.00 .....

<b>30" tall DRAPED display tables ...skirted 3 sides with white vinyl top</b>			
..... 4' table .....	<b>Circle your color choice</b> (colors apply to all tables)	65.00 .....	77.50 .....
..... 6' table.....	Red - Gold - Blue - Plum - Teal - Black	75.00 .....	92.50 .....
..... 8' table .....	Burgundy - Gray - Hunter Green - Dusty Rose	82.00 .....	98.00 .....
..... Table Leg Extensions ...set of 4 (raises table to 42" tall) .....		38.50 .....	46.00 .....

## Additional Rental Items

..... <b>Your table</b> skirted on 3 sides plus white vinyl on top .....	50.00 .....	60.00 .....
..... <b>Your table</b> skirted on 3 sides .....	40.00 .....	50.00 .....
..... Side chair .....	26.00 .....	30.00 .....
..... Arm chair .....	35.00 .....	47.50 .....
..... Bar stool .....	55.00 .....	77.50 .....
..... Waste basket .....	12.00 .....	18.00 .....
..... Sign easel .....	28.00 .....	37.00 .....

## Carpet

..... 10 foot X 10 foot .....	<b>Circle your color choice</b> (colors apply to all carpet)	78.00 .....	112.00 .....
..... 10 foot X 20 foot .....	Burgundy - Hunter Green	154.00 .....	216.00 .....
..... 10 foot X 30 foot .....	Red - Blue - Gray	234.00 .....	324.00 .....
..... BULK carpet ...per sq. yard ( _____ ft. X _____ ft. Divided by 9 = _____ sq. yds ) .....		6.00 .....	9.00 .....
..... Carpet PAD ...per sq. yard ( _____ ft. X _____ ft. Divided by 9 = _____ sq. yds ) .....		4.50 .....	6.50 .....
..... Visqueen ...per sq. yard ( _____ ft. X _____ ft. Divided by 9 = _____ sq. yds ) .....		1.80 .....	2.40 .....

**All charges MUST be prepaid and Credit Card must be on file with this order.**

Make check payable to Midwest Decorating Company Inc.

Prepaid Order **Must Be Received** by the date listed for discount.

Items cancelled after move-in begins will be charged 100% of original cost.

EXHIBITION SERVICE CONTRACTORS

<b>Sub Total</b>	\$ _____
<b>8.517 % Tax</b>	\$ _____
<b>Total Due</b>	\$ _____



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## Miscellaneous Items

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Signature ..... Phone ..... Fax .....  
Email Address ..... Cell Phone .....

<b>Credit Card: circle one</b>			
MC - Visa - AmEx - Disc	CARD No.	EXPIRES MO. .... YR .....	SECURITY CODE.....
Name on card (Print)	Zip Code on card billing	Authorized Signature	

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Quantity		DISCOUNT Rate Through Fri. Feb. 2, 2018	Standard Rate
<b>Hard-wall Fabric Panels</b>			
Vertical Panels 4ft wide x 8ft tall		\$ 75.00 .....	\$ 95.00 .....
Horizontal Panels 4ft tall x 8ft wide		85.00 .....	105.00 .....

### Additional Drape per foot

Feet of 8 foot tall drape		4.50 per foot .....	5.75 per foot .....
<b>Circle your color choice</b> (colors apply to 3' & 8' tall drape)			
Red - Gold - Blue - Plum - Teal - Black			
Feet of 3 foot tall drape		4.50 per foot .....	5.75 per foot .....
Burgundy - Gray - Hunter Green - Kelly Green - Dusty Rose			

### Specialty Items

Ticket Tumbler	52.00 .....	65.00 .....
Ballot Box	40.00 .....	50.25 .....
Chrome Stanchion	35.00 .....	46.00 .....
Velour Rope for Chrome Stanchion	35.00 .....	46.00 .....

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Prepaid Order **Must Be Received** by the date listed for discount.

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EXHIBITION SERVICE CONTRACTORS

<b>Sub Total</b>	<b>\$</b> .....
<b>8.517 % Tax</b>	<b>\$</b> .....
<b>Total Due</b>	<b>\$</b> .....



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## I&D Labor / Forklift Order

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Company Name ..... Booth No. ....  
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Ordered By (print) ..... Date .....  
Signature ..... Phone ..... Fax .....  
Email Address ..... Cell Phone .....

<b>Credit Card: circle one</b>			
MC - Visa - AmEx - Disc	CARD No.	EXPIRES MO. .... YR .....	SECURITY CODE.....
Name on card (Print)	Zip Code on card billing	Authorized Signature	

### I&D Labor

**Straight Time**      **\$65.00** per hour  
**Overtime**        **\$97.00** per hour

4 Hour Minimum per man

Straight time is from 8:00 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. All other hours are at the overtime rate.

- ☐ Install exhibit **WITH** exhibitors' supervision. Note: exhibitor MUST check in at service desk to obtain labor.
- ☐ Install exhibit **WITHOUT** exhibitors' supervision... **Add 25%** to charges. Note: proper instruction must be given and although the utmost care will be exercised, MDC will not be responsible for any resulting damage, loss or excessive time or improper installation.

Number of Men	<b>X</b>	Hours Straight Time <b>per Man</b>	Hours Overtime <b>per Man</b>	Total Installation
				\$
Day and Date of Labor Call			Approximate Call Time	

- ☐ Dismantle exhibit **WITH** exhibitors' supervision. Note: exhibitor MUST check in at service desk to obtain labor.
- ☐ Dismantle exhibit **WITHOUT** exhibitors' supervision... **Add 25%** to charges. Note: proper instruction must be given and although the utmost care will be exercised, MDC will not be responsible for any resulting damage, loss or excessive time or improper installation.

Number of Men	<b>X</b>	Hours Straight Time <b>per Man</b>	Hours Overtime <b>per Man</b>	Total Dismantle
				\$
Day and Date of Labor Call			Approximate Call Time	

### IN BOOTH Forklift Service with Driver ...4000 lb capacity

When ordering freight moved **TO** or **FROM** your booth use the **Freight & Material Handling** form... *You must have the weight!*

**Straight Time**      **\$90.00** per hour  
**Overtime**        **\$124.00** per hour

1/2 Hour Minimum

Forklift is not available in every public facility ...please check with show management prior to ordering forklift service.

Number of Forklifts	Hours Straight Time	Hours Overtime	Total
			\$
Day and Date of Forklift Call		Approximate Call Time	

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EXHIBITION SERVICE CONTRACTORS



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## Freight & Material Handling

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Signature ..... Phone ..... Fax .....  
Email Address ..... Cell Phone .....

	No. of Pieces	Total Weight	Rate	Total	
<i>Advance shipment to warehouse</i>			\$0.70 per pound	\$	\$40.00 minimum per shipment
<i>Freight RETURNING to our warehouse for shipment</i>			\$0.24 per pound	\$	\$40.00 minimum
<b>Credit Card: circle one</b>					
MC - Visa - AmEx - Disc	CARD No.		EXPIRES MO. .... YR ..... SECURITY CODE.....		
Name on card (Print)	Zip Code on card billing		Authorized Signature		

**Advance Shipment *sample label***  
**Must Arrive on or before Fri. Feb. 9, 2018**

Your Company Name	Booth Number
<b>Tulsa Remodel &amp; Landscape Show</b> c/o Midwest Decorating Company Inc. 1510 S. Memorial Dr. Tulsa OK 74112	

**All charges MUST be prepaid and Credit Card must be on file with this order.**

Make check payable to Midwest Decorating Company Inc.

- 1 - Valid weight ticket must accompany all shipments.
- 2 - Public halls and hotels are not equipped to handle or store freight prior to exhibitor move in.
- 3 - Late shipments are subject to additional handling charges.
- 4 - Our services include off-loading at our dock or public facility dock, delivery to your booth, removal and storage of empty containers during show hours, return of containers at end of show and loading out on carriers' trucks at show site.
- 5 - All shipments should be insured by the exhibitor from the time the freight leaves the point of origin until the shipment returns to the exhibitor after the end of the event.
- 6 - Midwest Decorating Co. is not responsible for shipments left in your booth. We will ship these as your carrier arrives to load provided that your company representative has made prior arrangements to do so.
- 7 - If your carrier fails to pick up your shipment, Midwest Decorating Co. reserves the right to reroute such shipments or haul them to our warehouse pending advise from the exhibitor, who will be charged accordingly for this service. MDC will not assume liability as a result of these changes.
- 8 - Midwest Decorating will not be responsible for damage to improperly packed materials whether visible or concealed or for theft or loss of any materials.

**Freight Collect Shipments WILL NOT be received**

Midwest Decorating is not equipped to handle refrigerated or frozen shipments

All shipments must arrive with original copies of empty and laden weight tickets from a certified scales.

MIXED SHIPMENTS must have separate empty and laden weight tickets for each exhibitor within that shipment.

Material Handling Rate for moving freight AFTER it has been delivered to the booth is \$83.00 per hour straight time and \$124.00 per hour overtime... 1/2 hr minimum.